

# First Home Owner Grant

## Guide to the application

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*This guide is for your ongoing reference and should not be lodged with your application.*

## 1. Introduction

The [First Home Owner Grant \(FHOG\)](#) scheme assists first [home](#) buyers with home ownership. In the Northern Territory, the scheme is administered by the Commissioner of Territory Revenue (the Commissioner) through the [Territory Revenue Office \(TRO\)](#). The [FHOG](#) is only available to home buyers who are purchasing or constructing a [new home](#).

This guide explains the eligibility criteria for the [FHOG](#), requirements for lodging applications, obligations of [applicants](#) and related matters. If you are unsure about any aspect concerning your eligibility, it is important that you contact TRO for clarification before proceeding with your application.

Reference is made in this guide to guidelines issued by the [Commissioner](#). Commissioner's Guidelines can be accessed from [TRO's website](#) [www.revenue.nt.gov.au](http://www.revenue.nt.gov.au).

### 1.1. Household Goods Grant Scheme (HGGS)

In addition to the [FHOG](#), eligible first home owners who enter into a contract to build or purchase a [new home](#) between 1 September 2016 and 30 November 2020 may be entitled to a grant of up to \$2000 for the purchase of household goods for use in that [home](#).

To apply for the HGGS, you will need to complete the HGGS application form in addition to the [FHOG](#) application form. The HGGS application form and information guide ([F-HI-015](#)) is available on the TRO website [www.revenue.nt.gov.au](http://www.revenue.nt.gov.au).

## 2. Explanation of key terms used

The following key terms appear in [colour](#) throughout the guide and application form.

### **Applicant(s)**

A person applying for a [FHOG](#) who, on completion of the purchase or construction of a [new home](#), will own or hold a [relevant interest](#) in the land on which the [home](#) is built.

### **Approved agent**

An agent approved by [TRO](#) that is authorised to process applications for the [FHOG](#). This includes most financial institutions.

### **Commencement date of the eligible transaction**

The date of the [contract of sale](#) to purchase or [contract to build](#) a [home](#) or, for an [owner builder](#), the date the laying of the foundations commenced.

### **Commissioner**

Commissioner of Territory Revenue.

### **Completion date of the eligible transaction**

When the [applicant](#) is entitled to possession of the [home](#) under the contract and the [applicant](#) is registered on the title, or the building is ready for occupation as a place of residence and any prescribed completion requirements are met.

**Consideration**

Purchase price or construction cost of the [home](#) including any GST payable on the transaction.

**Contract of sale**

An agreement between an owner of a [home](#) and a buyer, for an agreed [consideration](#).

**Contract to build**

A comprehensive building contract where a builder agrees to [build](#) a home from the time the building starts to when it is finished and ready for occupation.

**De facto partner**

Persons, including same sex partners, who are in a marriage-like relationship. For further information on the meaning of 'de facto relationships' and factors considered to determine the existence of one, refer to Commissioner's Guideline [CG-HI-004](#).

**Eligible transaction**

A [contract of sale](#) to purchase a [home](#), [contract to build a home](#), or construction of a [home](#) as an [owner builder](#). The FHOG is only available to first home buyers who contract to purchase or construct a [new home](#), or commence construction of a [new home](#), after 1 January 2015.

**Established home**

A [home](#) that has been previously sold or occupied, and is lawfully fit for occupation.

**FHOG**

First Home Owner Grant

**Home**

A building, affixed to land, that may be lawfully used, and is suitable for use as a place of residence. For further information on whether a building qualifies as a [home](#), refer to Commissioner's Guideline [CG-HI-006](#).

**New home**

The [home](#) must have never been previously lived in or sold as a place of residence. If you are claiming the FHOG on the purchase of a [new home](#), your application must be accompanied by a completed Vendor declaration ([F-HI-012](#) for individual vendors and [F-HI-013](#) for company vendors).

A discretion applies in limited circumstances to declare a [home](#) that has been previously sold, but not occupied, to be a [new home](#). For further information on this discretion, refer to Commissioner's Guideline [CG-HI-011](#).

A [substantially renovated home](#) may be considered a [new home](#).

**Off the plan**

The acquisition of a [new home](#) on a proposed lot on a plan of subdivision, whether the plan of subdivision is registered or not.

## Owner builder

An owner of land who builds a [home](#), or has a [home](#) built on the land, without entering into a [contract to build](#).

## Permanent resident

A person who holds a permanent residency visa (under section 30 of the *Migration Act 1958* of the Commonwealth) or a New Zealand citizen who is the holder of a special category visa (under section 32 of the *Migration Act 1958*).

## Principal place of residence

The [home](#) you primarily reside in. The most important characteristic of a person's [principal place of residence](#) is that the person is living in that residence on an ongoing or permanent basis as the person's settled or usual place of abode. Where the occupation is transient, temporary or of a passing nature, or the occupation is for some other purpose, such as for renovating the [home](#) for sale or prior to rental, then this is not sufficient to establish occupation as a [principal place of residence](#). For further information, refer to Commissioner's Guideline [CG-HI-005](#).

## Related or associated party

A person is related or associated with another party when:

- one is the [spouse](#) or [de facto partner](#) of the other
- they are related by blood, marriage or adoption
- they are a shareholder or director of the other party
- they are a beneficiary of a trust for which the other party is trustee
- or the transaction is not otherwise at arm's length. (A transaction is generally considered to be at arm's length when it is between independent and unrelated persons, conducted on an equal footing in which each acts in their own self-interest).

## Relevant interest

A person with a [relevant interest](#) is someone who will have a legal entitlement to occupy the land. Usually this will be the person registered on the title to the land. This commonly is an estate in fee simple. A relevant interest does not include an interest held subject to a trust.

In the Territory, other [relevant interests](#) include:

- various leaseholding interests in land granted by the Commonwealth or the Territory
- an interest as purchaser under a [terms contract](#)
- a licence or a right of occupancy granted by the Commonwealth or the Territory that gives the licensee, or holder of the right, reasonable security of tenure
- a life estate in land approved by the [Commissioner](#)
- a right to occupy a [home](#) that you have built (or will build) on land owned by a relative
- a right to occupy a [home](#) that you have built (or will build) on farming property where the owner of that property has given you permission to occupy the [home](#)
- and a lease or sublease granted under section 19 or 19A of the *Aboriginal Land Rights (Northern Territory) Act 1976 (Cth)* for a term of 15 years or more.

A [relevant interest](#) in land in another state or the Australian Capital Territory is defined in that jurisdiction's corresponding legislation, but generally includes most of the above.

### Residential property

Land in Australia on which there is a building that can be lawfully occupied as a place of residence and is suitable for occupation as a place of residence. It includes any land on which there is a residence such as a farming property or commercial property.

### Spouse

The person to whom an [applicant](#) is legally married. Despite separation, parties to a marriage remain [spouses](#) until the marriage is legally dissolved. Separated [spouses](#) may remain eligible for the FHOG (see Section 4 of this guide for further details).

### Substantially renovated home

A [home](#) is a substantially renovated home if:

- the sale is a taxable supply of new residential premises within the meaning of section 40-75(1)(b) of the *A New Tax System (Goods and Services Tax) Act 1999* (Cth)
- and the [home](#) has not been previously occupied or sold as a residence since the renovation.

'Substantial renovations' of a building are defined as renovations that affect the building as a whole, and in which all, or substantially all, of a building is removed or replaced. The renovations may, but need not, involve the removal or replacement of foundations, external walls, interior supporting walls, floors, roof or staircases. Merely renovating part of a house, such as the bathroom and kitchen, is not sufficient to constitute 'substantial renovations' even if it involves structural changes as it does not affect the building as a whole. For further information refer to Commissioner's Guideline [CG-HI-011](#).

### Terms contract

A [contract of sale](#) of land where the purchaser has to make two (2) or more payments (excluding the deposit) to the vendor after the contract is signed by the parties. Generally, the purchaser will be in possession of the land under the contract, but cannot be registered on the title until final payment is made to the vendor.

### TRO

Territory Revenue Office.

### Unencumbered value

Of a [home or relevant interest](#) in land, is the full value of the [home](#) or interest (without regard to encumbrances), and includes the amount of any GST payable in relation to the supply of the [home](#) or [relevant interest](#) in land. It also includes a debt or liability that might give rise to a right of recourse against the property such as a mortgage.

### 3. Eligibility criteria

To apply for the FHOG:

**Applicants** must:

1. lodge a completed application and all supporting documents within 12 months of the [completion date of the eligible transaction](#)
2. be a natural person (not a company or trustee) and at least one of the **applicants** must be 18 years of age or more at the [commencement date of the eligible transaction](#)
3. ensure at least one **applicant** is an Australian citizen or a [permanent resident](#) at the time of completing the application
4. have entered into an [eligible transaction](#)
5. ensure each person holding a [relevant interest](#) in the [home](#) is an **applicant**.

**Note:** This does not include the owner of a farming property where the **applicant** has permission to build a [home](#) on that property, an owner of a property where permission has been given to a relative to build a [home](#) on that property or to a guardian that holds the land for a person with a legal disability.

**Applicants** and their [spouses](#) or [de facto partners](#) must:

1. not have previously received a [FHOG](#) in any state or territory of Australia. If the [FHOG](#) was received, but later paid back together with any penalty, they may be entitled to reapply for the grant
2. not have previously owned or held a [relevant interest](#) in a [residential property](#) anywhere in Australia prior to 1 July 2000, even if they did not occupy the property as their place of residence
3. and not have occupied a [residential property](#) in which they owned or acquired a [relevant interest](#) in on or after 1 July 2000 anywhere in Australia.

### 4. Commissioner's discretion to vary eligibility criteria

The **Commissioner** may vary eligibility criteria relating to:

1. the 18 years minimum age requirement (see Commissioner's Guideline [CG-HI-003](#))
2. the residence requirements (refer to Section 9 of this Guide)
3. and the eligibility of separated [spouses](#) (refer to Commissioner's Guideline [CG-HI-008](#)).

The **Commissioner** also has the discretion to declare a [home](#) that has been previously sold, but not occupied, to be a [new home](#) (refer to Commissioner's Guideline [CG-HI-011](#)).

## 5. How to lodge your application

Applications may be lodged with:

- the [approved agent](#) that is providing your finance. Most financial institutions are [approved agents](#). If you require the [FHOG](#) for settlement, you must lodge the application with your financial institution as soon as possible.
- [TRO](#) – refer to contact details at Section 14 of this guide.

**Note:** Applications must be lodged directly with [TRO](#) where the [eligible transaction](#) is the result of:

- a purchase or transfer from a deceased estate and the deceased is related to one or more of the [applicants](#) or an [applicant](#) is a beneficiary under the will of the deceased person
- or a purchase or transfer pursuant to orders made in proceedings under the *Family Law Act 1975* (Cth) and an [applicant](#) is a party to those proceedings.

## 6. Supporting information

The information required in support of your application is detailed in the checklist at Section 8 of the application form and will vary depending on the transaction type and your circumstances. This information is needed to determine your eligibility for the [FHOG](#) and failure to provide part, or all of the information, will result in delays in processing, or rejection of, your application. Please check each item and place a tick in the appropriate column to ensure all information is provided.

## 7. Amount of the FHOG

If the [commencement date of the eligible transaction](#) is on or after 7 May 2019, the amount of the [FHOG](#) is the lesser of the [consideration](#) actually paid for the [eligible transaction](#) or \$10 000.

## 8. When the FHOG will be paid

The date the [FHOG](#) is paid depends on whether you are buying or building a [home](#), and if you are applying through an [approved agent](#) or [TRO](#). The following table details the various scenarios.

Type of transaction	Applying through	
	Approved Agent	TRO
Purchasing a <a href="#">home</a>	At settlement, the <a href="#">FHOG</a> is paid by the <a href="#">approved agent</a> .	When your name is registered on the title.
Purchasing a <a href="#">home</a> under a <a href="#">terms contract</a>	Not applicable.	When you are in possession of the property and instalments (excluding the deposit) of at least the amount of the <a href="#">FHOG</a> have been paid.
<a href="#">Contract to build a home</a>	When the foundations have been laid and progress payments (excluding the deposit) of at least the amount of the <a href="#">FHOG</a> has been paid.	When the foundations have been laid and progress payments (excluding the deposit) of at least the amount of the <a href="#">FHOG</a> has been paid.



Type of transaction	Applying through	
	Approved Agent	TRO
Owner builder	When construction of the <a href="#">home</a> has been completed.	When construction of the <a href="#">home</a> has been completed.

Where the application is lodged with an [approved agent](#), the agent pays the [FHOG](#). When it is lodged with [TRO](#), payment will be made by electronic funds transfer to your nominated bank account, generally within 5 business days of receiving a complete application and all supporting documentation.

## 9. Residence requirements

At least one [applicant](#) must commence occupation of the [home](#) as their [principal place of residence](#) for a continuous period of not less than six months within 12 months of the [completion date of the eligible transaction](#). Where a [home](#) is purchased subject to an existing lease, the 12-month period commences on the expiry of the lease providing that occurs within 12 months of the [applicant](#) becoming the owner of the property. For further details on the implications of purchasing a [home](#) subject to an existing lease, refer to Commissioner's Guideline [CG-HI-010](#).

If the residence requirements are not satisfied, the [applicants](#) are required to notify [TRO](#) and may be required to repay the amount of the [FHOG](#) (see Section 10 of this Guide).

In special circumstances, the residence requirements may be varied by the [Commissioner](#) as follows:

- the [applicants](#) may be exempted from the residence requirements
- the period for commencing occupation of the [home](#) or for taking possession of the [home](#) after the [completion date of the eligible transaction](#) may be extended
- and the six-month period for continuous occupation of the [home](#) may be reduced.

For further information, refer to Commissioner's Guideline [CG-HI-003](#).

## 10. Notifiable events and obligation to repay the FHOG

In the following circumstances and timeframes, [applicants](#) are required to notify [TRO](#) in writing and repay the amount of the [FHOG](#).

Event	Timeframe for notification and repayment of the <a href="#">FHOG</a>
Failure to comply with the residence requirements (refer to Section 9 of this Guide).	Within 30 days of the earlier of the date: <ul style="list-style-type: none"> <li>• by which the <a href="#">applicants</a> were required to have taken occupation of the <a href="#">home</a></li> <li>• or on which it first became apparent that they would not comply with the residence requirements during the period allowed for compliance.</li> </ul>
Ineligibility for the <a href="#">FHOG</a> (i.e. the <a href="#">applicant</a> or their <a href="#">spouse/de facto partner</a> may have previously owned a <a href="#">residential property</a> that they occupied, or none of the <a href="#">applicants</a> are an Australian citizen or <a href="#">permanent resident</a> etc.).	Within 30 days after the <a href="#">FHOG</a> was paid.
Failure to comply with a condition for payment of the <a href="#">FHOG</a> .	Within 30 days after the breach of that condition.

Event	Timeframe for notification and repayment of the FHOG
Overpayment of the FHOG.	Within 30 days after the FHOG was paid.
<b>Warning:</b> Failure to comply with the above requirements is an offence for which a maximum penalty of 50 penalty units is provided (the value of one penalty unit is \$158 as at December 2020). A penalty equal to the FHOG and interest may also be imposed by TRO. For further details on penalty and interest refer to Commissioner's Guideline <a href="#">CG-HI-002</a> .	

## 11. Compliance investigations

TRO conducts inquiries to confirm whether an applicant is eligible for the FHOG and satisfies the residence requirements.

Enquiries concerning an applicant's eligibility may be made by TRO prior to, and after the payment of the FHOG and may include searches of land title systems in other jurisdictions and accessing information from various sources. Applicants may also be requested to provide further supporting information.

Significant penalties and prosecution action may apply if these enquiries demonstrate that an applicant has made a false application or has not complied with the residence requirements.

## 12. False applications and penalties

Applicants found guilty of making a false application or declaration may be prosecuted and could face imprisonment for a period of up to two (2) years.

## 13. Other home owner assistance

The Territory Government has a number of schemes to assist home ownership, including loans for low to middle income earners. Further information on these schemes can be accessed on TRO's website at [www.revenue.nt.gov.au](http://www.revenue.nt.gov.au).

## 14. Contact details

For further information, contact the Territory Revenue Office:

Level 14, Charles Darwin Centre 19 The Mall, Darwin  
GPO Box 154 DARWIN NT 0801

Office hours: 9.00 am to 4.00 pm Monday to Friday, 9.00 am to 2.00 pm the last Tuesday of each month

Phone: 1300 305 353

Email: [NTRRevenue@nt.gov.au](mailto:NTRRevenue@nt.gov.au)

Website: [www.revenue.nt.gov.au](http://www.revenue.nt.gov.au)

# First Home Owner Grant

## Application form

### Office use only

UIN:

Application  
reference:

Application received by:

### Note:

- This form should be used for applications lodged on or after 1 December 2020.
- Read the Guide before completing the application. Phrases and words in blue are explained in Section 2 of the Guide. If further clarification is required, please contact [TRO](#).
- This application will not be considered unless fully completed, signed in blue or black ink, and all required supporting evidence is lodged.
- Applications must be lodged within 12 months of the completion of the eligible transaction.
- There are significant penalties for making a misleading statement.
- Please answer all questions and tick the appropriate boxes.

### Privacy statement

The information in this form is required by [TRO](#) to determine whether or not you meet the criteria for the payment of the [FHOG](#). Any information provided is on a voluntary basis and is needed to process the application for the [FHOG](#). The information provided may be disclosed to third parties with your consent or as required or permitted by law. It will also be stored on the First Home Owner Grant scheme national database and the application will be retained by either [TRO](#) or the approved agent. You have the right to access and correct this information by contacting [TRO](#).

## Section 1: Eligibility criteria

- Eligibility is determined at the [commencement date of the eligible transaction](#), unless otherwise stated.
- All [applicants](#) and their [spouse/de facto partner](#) must be considered when answering the eligibility questions.
- Eligibility criteria 4(b) and 6 may in special circumstances be varied by the [Commissioner](#). For further information, refer to Section 4 of the Guide.

Eligibility checklist – Indicate with a <input checked="" type="checkbox"/>	Yes	No
1. Is this the first time <b>each applicant</b> and/or their <a href="#">spouse/de facto partner</a> will receive a grant under the <i>First Home Owner Grant Act 2000</i> in any state or territory of Australia?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Is <b>each applicant</b> and their <a href="#">spouse/de facto partner</a> a person who has <b>never owned or held a relevant interest</b> in a <a href="#">residential property</a> , either jointly, separately or with some other person, before <b>1 July 2000</b> in any state or territory of Australia?  <b>Note:</b> <a href="#">Applicants</a> are not eligible for a grant if they or their <a href="#">spouse/de facto partner</a> have owned or held a <a href="#">relevant interest in residential property</a> prior to 1 July 2000, even if they have never occupied the property. A <a href="#">residential property</a> includes any property on which there is a residence.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Eligibility checklist – Indicate with a ☑	Yes	No
3. Is <b>each applicant</b> and their <b>spouse/de facto partner</b> a person who has <b>never occupied</b> a residential property that they acquired, either jointly, separately or with some other person, a relevant interest in, on or after <b>1 July 2000</b> in any state or territory of Australia?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. Is:		
a. <b>each applicant</b> a natural person (i.e. not a company or trustee) who will on the <b>completion date of the eligible transaction</b> , hold all their interest in the property in their own right and not as a trustee	<input type="checkbox"/> Yes	<input type="checkbox"/> No
b. <b>and</b> at least <b>one applicant</b> 18 years of age or more?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Is <b>at least one applicant</b> a <b>permanent resident</b> or Australian citizen at the time of making the application?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. Will <b>at least one applicant</b> be occupying the <b>home</b> as their <b>principal place of residence</b> for a continuous period of six months commencing within twelve months of the <b>completion date of the eligible transaction</b> ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7. Has each <b>applicant</b> either:		
a. entered into a <b>contract of sale</b> for the purchase of a new <b>home</b> in the Northern Territory	<input type="checkbox"/> Yes	<input type="checkbox"/> No
b. <b>or</b> entered into a <b>contract to build</b> a <b>home</b> in the Northern Territory	<input type="checkbox"/> Yes	<input type="checkbox"/> No
c. <b>or</b> in the case of an <b>owner builder</b> , commenced construction of a <b>home</b> in the Northern Territory? (that is, laying of foundations)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Determination of eligibility**

If you answered 'YES' to ALL of the above questions, you may be entitled to receive the **FHOG**, subject to the written decision made by the **Commissioner**. Please attach additional information (where applicable) to support your eligibility for the **FHOG**.

**Section 2: Applicant details****Note:**

- It is essential that ALL **applicants** complete this section.
- If more than two (2) **applicants**, please complete and attach an additional application form.
- Each **applicant** must sign the declaration at Section 6.

**Number of applicants**

How many people will have a **relevant interest** in the **home**?

Related or associated party transactions	Yes	No
Are any of the <b>applicants</b> (or their <b>spouse/de facto partner</b> ) <b>related to or associated</b> with the vendor or builder	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are any of the <b>applicants</b> Aboriginal or Torres Strait Islander (this question is optional)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Note: The information will only be used for statistical purposes and has no bearing on your application.

Applicant 1 (primary contact)						Applicant 2										
Title	Mr	Mrs	Miss	Ms	Dr	Mr	Mrs	Miss	Ms	Dr						
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
First name																
Middle name(s)																
Family name																
Name on birth certificate (only if different from above)																
If you have ever used any name(s) other than the name(s) declared above, list them here																
Date of birth (DD/MM/YYYY)	/		/			/		/								
Place of birth	State/territory					State/territory										
Daytime telephone number																
Email address																
Current residential address	Street no.					Street no.										
	Street name					Street name										
	Suburb/town					Suburb/town										
	State		Postcode			State		Postcode								
Address for service of notices (if different to residential address)																
Do you have a spouse/de facto partner?	<input type="checkbox"/> Yes		<input type="checkbox"/> No			<input type="checkbox"/> Yes		<input type="checkbox"/> No								
If you have a spouse/de facto partner, will your spouse/de facto partner have a relevant interest in the home?	<input type="checkbox"/> Yes If yes, your spouse/de facto partner must complete the details in Applicant 2.		<input type="checkbox"/> No If no, your spouse/de facto partner must complete Section 7.			<input type="checkbox"/> Yes If yes, your spouse/de facto partner must complete the details in Applicant 1.		<input type="checkbox"/> No If no, your spouse/de facto partner must complete Section 7.								
Will you be satisfying the residence requirements	<input type="checkbox"/> Yes		<input type="checkbox"/> No			<input type="checkbox"/> Yes		<input type="checkbox"/> No								
Indicate the states and/or territories in which you have lived	NSW	ACT	Vic	SA	WA	Qld	Tas	NT	NSW	ACT	Vic	SA	WA	Qld	Tas	NT
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Section 3: Spouse/de facto partner details

This section must be completed by the [applicant](#) if their [spouse/de facto partner](#) is not an applicant.

The [applicant's spouse/de facto partner](#) must sign the declaration at Section 7.

Spouse/de facto of applicant 1						Spouse/de facto of applicant 2										
Title	Mr	Mrs	Miss	Ms	Dr	Mr	Mrs	Miss	Ms	Dr						
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
First name																
Middle name(s)																
Family name																
Has your <a href="#">spouse/de facto partner</a> ever used any name(s) other than the name(s) above? If yes, list them here																
Date of birth (DD/MM/YYYY)	/ /					/ /										
Place of birth	State/territory					State/territory										
	Country					Country										
Daytime telephone number																
Indicate the states and/or territories in which your <a href="#">spouse/de facto partner</a> has lived	NS W	AC T	Vic	SA	W A	Ql d	Ta s	NT	NS W	AC T	Vic	SA	W A	Ql d	Ta s	NT
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Section 4: Property and transaction details

Address of property			
Lot number			Unit/street number
Street name			Suburb/town
State	Northern Territory		Postcode
Date when occupation as a <a href="#">principal place of residence</a> commenced, or is expected to commence by at least one <a href="#">applicant</a> (if not known, please estimate)			
Title reference			
Volume (If the current title is unavailable, please enter a parent title number)			Folio

Transaction details				
What type of transaction does this application refer to?	Off the plan <sup>1</sup>	New home <sup>1</sup>	Owner builder	Contract to build
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1. You have entered into a <a href="#">contract of sale</a> to purchase a <a href="#">new home</a> or an <a href="#">off the plan home</a> :				
• Is this the first sale of the <a href="#">home</a> since its construction or substantial renovation?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
• Are you the first occupant(s) of the <a href="#">home</a> since its construction or substantial renovation?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
• Are you purchasing a substantially renovated home?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Date of contract of sale or contract to build (if <a href="#">owner builder</a> , date the foundations were laid)			/	/
Date of settlement (or if building, the <a href="#">completion date of the eligible transaction</a> )			/	/
Note: if lodging with an <a href="#">approved agent</a> , please estimate.				

## Section 5: Payment details

If applying with [TRO](#), the [FHOG](#) will be paid by electronic funds transfer into the account nominated below.

If you are applying with an [approved agent](#), please **do not** complete the account details below, as the [FHOG](#) will be paid through the [approved agent](#).

Details	
Name of financial institution and branch	
Account name (e.g. John and Jan Citizen)	
BSB number (do not include dashes or spaces)	
Account number	

## Section 6: Declaration by applicant

1. I have completed the application form and attached all relevant documents required in the Checklist in support of this application.
2. I have not previously received and retained a grant under the *First Home Owner Grant Act 2000* or a corresponding Act in another state or territory, either alone or together with any other person, and to the best of my knowledge nor has my [spouse/de facto partner](#).
3. I have not owned or held a [relevant interest](#) in a [residential property](#) within Australia, either alone or together with any other person, prior to 1 July 2000 and to the best of my knowledge, nor has my [spouse/de facto partner](#).
4. I have not occupied as an owner, a [residential property](#) within Australia in which I acquired, either alone or together with any other person, a [relevant interest](#) on or after 1 July 2000, and to the best of my knowledge, nor has my [spouse/de facto partner](#).
5. At the date of making this application, at least one (1) [applicant](#) is a [permanent resident](#) or an Australian citizen.
6. I understand that at least one [applicant](#) must reside in the [home](#) that is the subject of this application as their [principal place of residence](#) for a continuous period of six months, commencing within 12 months of the [completion date of the eligible transaction](#).
7. I undertake to notify the [Commissioner](#) of any notifiable event (see Section 10 of the Guide to the application) in writing, relevant to the requirements under the *First Home Owner Grant Act 2000*, and repay the amount of the grant within 30 days from the occurrence of that notifiable event.
8. I authorise [TRO](#) to access and exchange information about me to verify my eligibility for the [FHOG](#) with the [approved agent](#) (where applicable), other state, territory and Australian Government agencies and commercial organisations as permitted by law.
9. I understand that the [approved agent](#) is not authorised by [TRO](#) to offer any advice or assistance on the conditions of eligibility for the FHOG, or on the completion of this application.
10. I authorise [TRO](#) to deposit the [FHOG](#) into the account nominated in Section 5 (ensure account details are correct) or into the [approved agent's](#) nominated account when lodged with the [approved agent](#).
11. I authorise the [approved agent](#) to hold the [FHOG](#) until the [completion date of the eligible transaction](#) and to repay the [FHOG](#) to the [Commissioner](#) if the transaction is not completed within 28 days of the date specified.
12. I authorise the [Commissioner](#) to address all correspondence relating to this application to [Applicant 1](#) at the address nominated.
13. I have read and understood this application form and guide to the application, and I accept that if the conditions of eligibility are **not** met, I may not be entitled to receive or retain the [FHOG](#).
14. I acknowledge that I may be required to repay the [FHOG](#), be liable for penalties and interest, and may also be prosecuted for making a false or misleading statement on or in connection with this application.
15. I solemnly and sincerely declare that this declaration, the information in this application and the supporting documents provided are true and correct, and I make this *solemn declaration by virtue of the Oaths, Affidavits and Declarations Act 2010 (NT)* knowing it is an offence to make a declaration that is false in any material particular and for which a penalty of three (3) years imprisonment is provided.

Declared at \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_ 20\_\_

Applicant 1		Applicant 2	
Name		Name	
Signature		Signature	
Date		Date	



## Section 7: Declaration by spouse/de facto partner of applicant

1. The **spouse/de facto partner** details in Section 3, in so far as they relate to me, are true and correct.
2. I have not previously received and retained the grant under the *First Home Owner Grant Act 2000* or a corresponding Act in another state or territory, either alone or together with any other person, and to the best of my knowledge, nor has my **spouse/de facto partner**.
3. I have not owned or held a **relevant interest** in a **residential property** within Australia, either alone or together with any other person, prior to 1 July 2000 and to the best of my knowledge, nor has my **spouse/de facto partner**.
4. I have not occupied as an owner, a **residential property** within Australia which I acquired, either alone or together with any other person, a **relevant interest** on or after 1 July 2000, and to the best of my knowledge, nor has my **spouse/de facto partner**.
5. I authorise **TRO** to access and exchange information about me that may affect the **applicant's** eligibility for the **FHOG** with the **approved agent** (where applicable), other state, territory and Australian Government agencies and commercial organisations as permitted by law.
6. Although I am not an **applicant** for the **FHOG** I am aware of the reasons for me having to complete this section of the application. I acknowledge that I may be prosecuted for making a false or misleading statement on or in connection with this application for the **FHOG**.
7. I solemnly and sincerely declare that this declaration, the information I have provided in this application and the supporting documents provided are true and correct, and I make this solemn declaration by virtue of the *Oaths, Affidavits and Declarations Act 2010 (NT)* knowing it is an offence to make a declaration that is false in any material particular and for which a penalty of three (3) years imprisonment is provided.

Declared at \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_ 20\_\_

Spouse/de facto partner of applicant 1		Spouse/de facto partner of applicant 2	
Name		Name	
Signature		Signature	
Date		Date	

### Privacy statement

The information in this form is required by TRO to determine whether or not you meet the criteria for the payment of the FHOG. Any information provided is on a voluntary basis and is needed to process the application for the FHOG. The information provided may be disclosed to third parties with your consent or as required or permitted by law. It will also be stored on the First Home Owner Grant scheme national database and the application will be retained by either TRO or the approved agent. You have the right to access and correct this information by contacting TRO.

## Section 8: Checklist

This section details the information required to support your application depending on your circumstances. The supporting information must be either an original or legible photocopy.

**If lodging with an approved agent** – The information to satisfy the 100 point check conducted by the approved agent is sufficient, except where all applicants were from outside of Australia. In these instances, at least one (1) applicant must also provide proof of Australian citizenship or permanent residency. This could be in the form of an Australian passport, Australian citizenship certificate, permanent residency certificate, permanent residency visa or if you are a New Zealand citizen, evidence of a special category visa under section 32 of the *Migration Act 1958* or a current New Zealand passport

**If lodging with TRO** – All applicants must provide proof of identity, and if none of the applicants were born in Australia, at least one (1) applicant must also provide proof of Australian citizenship or permanent residency. This could be in the form of an Australian passport, Australian citizenship certificate, permanent residency certificate, permanent residency visa or if you are a New Zealand citizen, evidence of a special category visa under section 32 of the *Migration Act 1958* or a current New Zealand passport.

Proof of identity		Tick if attached	Office use only
Evidence required			
Proof of identity	Australian birth certificate issued by Registry of Births, Deaths and Marriages <b>and</b>	<input type="checkbox"/>	<input type="checkbox"/>
	photographic identification such as an Australian driver licence or proof of age card issued by a state or territory authority or	<input type="checkbox"/>	<input type="checkbox"/>
	a current passport.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Note:</b> Evidence of change of name is required if the name on any documents presented is different to the name of the applicant (for example, marriage certificate, change of name certificate or deed poll).			

Australian citizenship or permanent residency		Tick if attached	Office use only
Evidence required			
Citizenship or permanent residency	Citizenship certificate, or	<input type="checkbox"/>	<input type="checkbox"/>
	permanent residency certificate, permanent residency visa or special category visa or New Zealand passport.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Note:</b> Evidence of change of name is required if the name on any documents presented is different to the name of the applicant (for example, marriage certificate, change of name certificate or deed poll).			

Transaction type Evidence required		Tick if attached	Office use only
Contract of sale to purchase a home	1. The <a href="#">contract of sale</a> for purchase of the <a href="#">home</a> dated and signed by all parties.	<input type="checkbox"/>	<input type="checkbox"/>
	2. If the contract is for the purchase of a <a href="#">new home</a> you will also need to provide a completed form <a href="#">F-HI-012</a> for individual vendors or <a href="#">F-HI-013</a> for company vendors (original required).	<input type="checkbox"/>	<input type="checkbox"/>
	3. If a <a href="#">terms contract</a> , evidence to show that purchase instalments excluding the deposit of an amount equal to or greater than the FHOG have been paid.	<input type="checkbox"/>	<input type="checkbox"/>
	4. If the parties to the transaction are <a href="#">related</a> or <a href="#">associated</a> , documentary evidence to show that <a href="#">consideration</a> of an amount equal to or greater than the FHOG has been paid.	<input type="checkbox"/>	<input type="checkbox"/>
Contract to build a home	1. The <a href="#">contract to build</a> dated and signed by all parties to the contract.	<input type="checkbox"/>	<input type="checkbox"/>
	2. Documentary evidence of progress payments made (either an invoice or receipts from the builder) but not the deposit totaling an amount equal to or greater than the <a href="#">FHOG</a> .	<input type="checkbox"/>	<input type="checkbox"/>
Owner builder	1. Documentary evidence of the building costs incurred for the construction of the <a href="#">home</a> . The evidence proof submitted must total an amount equal to or greater than the <a href="#">FHOG</a> and must not include your own labour costs.	<input type="checkbox"/>	<input type="checkbox"/>
	2. If the <a href="#">home</a> is located: <ul style="list-style-type: none"> <li>in a Building Control Area, a copy of the Occupancy Permit or other certification issued under the <i>Building Act 1993</i> certifying that construction of the <a href="#">home</a> has been completed to appropriate standards and is suitable for occupation as a place of residence.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
	<ul style="list-style-type: none"> <li>outside of a Building Control Area, documentary evidence as detailed in Commissioner's Guideline CG-HI-006, showing that building has been completed to appropriate standards and is suitable for use as a place of residence.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

Transfer or purchase from deceased estate			
Evidence required		Tick if attached	Office use only
If an <b>applicant</b> is related to the deceased person or is a beneficiary under the will of the deceased person, provide the following:	1. A copy of:		
	• the will and Grant of Probate	<input type="checkbox"/>	<input type="checkbox"/>
	• <b>or</b> the Letters of Administration.	<input type="checkbox"/>	<input type="checkbox"/>
	2. Evidence of the payment of consideration to the estate.	<input type="checkbox"/>	<input type="checkbox"/>
	3. A copy of the Transfer of Lot form.	<input type="checkbox"/>	<input type="checkbox"/>
	4. A copy of the statement of assets and liabilities of the estate as at the date of distribution.	<input type="checkbox"/>	<input type="checkbox"/>
	5. A copy of the distribution statement for the estate.	<input type="checkbox"/>	<input type="checkbox"/>

Transfer or purchase arising from <i>Family Law Act</i> proceedings			
Evidence required		Tick if attached	Office use only
If the <b>eligible transaction</b> is the result of a purchase or transfer pursuant to orders made in proceedings under the <i>Family Law Act 1975 (Cth)</i> and an <b>applicant</b> is a party to those proceedings, provide the following:	A copy of the orders made under the <i>Family Law Act 1975 (Cth)</i> .	<input type="checkbox"/>	<input type="checkbox"/>
	A copy of any agreements between the parties.	<input type="checkbox"/>	<input type="checkbox"/>
	A statutory declaration from the <b>applicant</b> setting out details of the negotiations between the parties for the purchase or transfer (original required).	<input type="checkbox"/>	<input type="checkbox"/>
	Independent valuation or market appraisal of the <b>unencumbered value</b> of home and land by a suitably qualified person. Where a market appraisal is used, it must contain details of the comparable sales relied upon.	<input type="checkbox"/>	<input type="checkbox"/>

Separated spouses		
Evidence required	Tick if attached	Office use only
An <b>applicant</b> seeking the exercise of the <b>Commissioner's</b> discretion to disregard their marriage is required to provide a statutory declaration addressing the matters detailed in Commissioner's Guideline <a href="#">CG-HI-008</a> . The guideline can be accessed on <b>TRO's</b> website at <a href="http://www.revenue.nt.gov.au">www.revenue.nt.gov.au</a> .	<input type="checkbox"/>	<input type="checkbox"/>
<b>Note:</b> Must be completed when an <b>applicant</b> is requesting the <b>Commissioner</b> to exercise discretion to disregard their marriage.		

Building a home on a relative's property or on farming property owned by another person		
Evidence required	Tick if attached	Office use only
Written documentation from the owner confirming the arrangement and that permission has been given for the <b>applicant</b> to occupy the <b>home</b> when it has been completed.	<input type="checkbox"/>	<input type="checkbox"/>

Guardian purchasing or building a home for a person with a legal disability		
Evidence required	Tick if attached	Office use only
Evidence of the guardian's lawful appointment.	<input type="checkbox"/>	<input type="checkbox"/>

Interests in other residential property acquired on or after 1 July 2000		
Evidence required	Tick if attached	Office use only
<p>An <b>applicant</b> may be eligible for the <b>FHOG</b> if they or their <b>spouse/de facto partner</b> have held a <b>relevant interest</b> in a <b>residential property</b> in Australia that they acquired on, or after 1 July 2000, but have not occupied it as their place of residence.</p> <p>Where an <b>applicant</b> and/or their <b>spouse/de facto partner</b> have held such an interest, a disclosure should be made to this effect and conclusive evidence (copies of tenancy agreements, utilities bills, etc.) provided to verify that they have not occupied the property as their place of residence. This will assist in the timely processing of the application and prevent any unnecessary investigation.</p>	<input type="checkbox"/>	<input type="checkbox"/>

Prior receipt of the First Home Owner Grant (FHOG)		
Evidence required	Tick if attached	Office use only
If an <b>applicant</b> or their <b>spouse/de facto partner</b> has previously received the <b>FHOG</b> but has repaid it, they may still be eligible for the <b>FHOG</b> on a subsequent purchase. To assist in the timely processing of your application, a disclosure should be made to this effect detailing the property to which the previous application relates and the reason for the repayment of the FHOG.	<input type="checkbox"/>	<input type="checkbox"/>

Approved agent and TRO use only		
All evidence sighted	Name of person sighting the evidence:	Payment eligibility date (enter settlement completion or first draw down date only):
<input type="checkbox"/> Yes <input type="checkbox"/> No		

## Section 9: Additional information

If there was insufficient space in this application for your response, or if you wish to clarify your response, please insert the information below. Please ensure that you clearly identify the question or section you are responding to. If further space is needed, please attach any additional pages or information to your application.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.